

## **INTERNATIONAL OFFICE**

- Fact Sheet -

Full name of the establishment	Université de Bordeaux (University of Bordeaux)
ERASMUS+code	F BORDEAU58
PIC	949735440
Web site	www.u-bordeaux.com
President	Manuel Tunon de Lara
Vice President – External Relations	Stéphanie Debette
Vice President - International Networks	Laurent Servant
Vice President - Internationalization	Joanne Pagèze
Postal Address	35, Place Pey-Berland
	33000 Bordeaux (France)

Director of International Relations	Véronique Debord-Lazaro
Erasmus+ Institutional Coordinator	<u>Veronique.debord-lazaro@u-bordeaux.fr</u>
Postal address	351 cours de la Libération
	Bâtiment A37
	33405 Talence cedex
	France

PARTNERSHIPS AND INTERNATIONALISATION DEPARTMENT		
Head of Service	Pedro Santiago  pedro.santiago@u-bordeaux.fr	
International Cooperation Officers		
- Africa, Middle East - Commonwealth of Independent States	Frédéric Bertrand  frederic.bertrand@u-bordeaux.fr  +33 5 40 00 38 23	
- Asia - Oceania	Amélie Saunois  amelie.saunois@u-bordeaux.fr  +33 5 40 00 38 79	
- Western Europe - Latin America	Amalia Petaux <a href="mailto:amalia.petaux@u-bordeaux.fr">amalia.petaux@u-bordeaux.fr</a> +33 5 40 00 38 81	
- North America	Anne Blassiau anne.blassiau@u-bordeaux.fr +33 5 40 00 38 81	

	Sam Moussaoui
- Assistant	partenariats.internationaux@u-bordeaux.fr
	+33 5 40 00 38 26

WELCOME CENTER FOR INTERNATIONAL RESEARCHERS	
Head of Office	Nicolas Meadeb
	<u>nicolas.meadeb@u-bordeaux.fr</u> Frédérique Hoffmann
Welcoming assistants	Iryna Danylyshyna
	accueil.chercheurs@u-bordeaux.fr
	+33 5 56 33 80 88

Erasmus+ STAFF/TEACHING MOBILITY		
	Isabel RODRIGUEZ	
Erasmus+ Staff Mobility Officer	staff-mobility-erasmus@u-bordeaux.fr	
	+33 5 40 00 87 57	
INTERNATIONAL PROGRAMS AND STUDENT MOBILITY DEPARTMENT		
Head of Service	Deborah DIDIO deborah.didio@u-bordeaux.fr	

STUDENT MOBILITY - CAMPUS CARREIRE	
Life and Health Sciences (Dentistry, Medicine, Pharmacy, Public health)	
Social Sciences (Anthropology, Education, Psychology, Sociology)	
STAPS (Sciences a	nd Techniques of Physical and Sport Activities)
Head of Office(Institutional	Camille Cholet
Contact)	+33 5 57 57 13 01
Erasmus+ agreements	camille.cholet@u-bordeaux.fr
Incoming students	Inchirah Mousset
(student contact)	+33 5 57 57 46 77
	incoming-carreire@u-bordeaux.fr
Outgoing students	Valérie Dousset / Lukas Nau
(student contact)	+33 5 57 57 45 04
	outgoing-carreire@u-bordeaux.fr
Student Life Office	Sophie Dupouy
	+33 5 57 57 17 79
	<u>bve.bordeaux@u-bordeaux.fr</u>

STUDENT MOBILITY – CAMPUS PESSAC	
Law, Political Science, Economics, Management	
University school of Management (IAE)	
University Technology Institute (IUT)	

Graduate School of Teaching and Education (ESPE)	
Head of Office(Institutional	Hélène Frétigné
contact)	+33 5 56 84 86 39
Erasmus+ agreements	helene.fretigne@u-bordeaux.fr
Incoming students (student	Lukas Nau
contact)	+33 5 56 84 29 67
	<u>incoming-pessac@u-bordeaux.fr</u>
Outgoing students	Nicola Sardos
(student contact)	+33 5 56 84 29 39
	outgoing-pessac@u-bordeaux.fr
Student Life Office	Cécile Pellarini / Nicolas Rigolet
	+33 5 56 84 62 61
	<u>bve.pessac@u-bordeaux.fr</u>

STUDENT MOBILITY – CAMPUS TALENCE	
Sciences and Technology (Biology, Chemistry, Informatics, Mathematics, Physics, Earth	
Science, Engineering)	
University Technology Institute (IUT)	
Institute of Vine and Wine Sciences (ISVV)	
Head of Office (Institutional	Anna Gerykova
contact)	+33 5 40 00 83 33
Erasmus+ agreements	anna.gerykova@u-bordeaux.fr
Non-European exchange	
programs	
Incoming students	Florane Arnaud
Erasmus+	+33 5 40 00 28 53
	<u>incoming-talence@u-bordeaux.fr</u>
Outgoing students	Mélanie Lecouvey
	+33 5 40 00 69 50
	outgoing-talence@u-bordeaux.fr
Student Life Office	Lucie Ouvrard
	+33 5 40 00 60 38
	<u>bve.talence@u-bordeaux.fr</u>

## **INFORMATION FOR INCOMING STUDENTS**

STUDENTS NOMINATION	Students nomination must be sent to the concerned student
	mobility office (according to the field of study):
	Student Mobility - Carreire : <u>camille.cholet@u-bordeaux.fr</u>
	Student Mobility - Pessac : <u>helene.fretigne@u-bordeaux.fr</u>
	Student Mobility - Talence : <u>anna.gerykova@u-bordeaux.fr</u>
	<u>Deadline for nominations :</u>
	April, 15th – for Fall semester and full academic year
	October, 15th - for Spring semester
	Nomination information needed :
	- Student name
	- Student email address
	- Home university
	- Field of study
	- Level of study
	- Period of study (1 st semester, 2nd semester, year)

Application	Further to the nomination each student will receive by email
	a recap of the application procedure
	- Within an exchange program:
	EN: https://www.u-
	bordeaux.com/Education/Admissions/Mobility-
	programs/Exchange-programs
	FR: https://www.u-bordeaux.fr/International/Venir-
	<u>a-Bordeaux/Etudiants-etrangers/Programmes-de-</u>
	mobilite/Candidatures-en-programme-d-echange
	- Within an international program (double/joint
	degrees):
	EN: https://www.u-
	bordeaux.com/Education/Admissions/Mobility-
	<u>programs/Joint–degrees</u>
Application deadline	May, 1st – for Fall semester and full academic year
	November, 1st – for Spring semester

Language skills	Recommended Level : B2
(according to the teaching	Minimum level accepted : B1(certificate requested)
language)	
French language courses	The International Office offers French classes all over the
	year free of charge to students within Exchange Programs.

Orientation Week	One week of intensive French courses and social activities
	will be organized at the beginning of the academic year in
	Bordeaux.
	Participation fees could be applied to the students
	(approximately 30€).

International study offer and "English courses catalogue"		on/International-study-offer
platform	- <u>https://www.u-</u>	
	<u>bordeaux.com/Education</u>	on/International-Study-
	Offer/Courses/Find-a-o	<u>course</u>
Exchange students : all	https://www.u-	
academic offer (useful for	bordeaux.com/Education/Adm	nissions/Mobility-
setting-up learning	programs/Exchange-programs	
agreement)		
Number of ECTS	<u>1 semester</u> = 30 ECTS	
	<u>1 year</u> = 60 ECTS	
Academic Calendar	Fall Semester : September - January	
	<u>Spring Semester</u> : February – Ji	ıne
ECTS credit system	Local grades	ECTS grades
ECTS grading scale	18-19-20	Α
3 3	15-16-17	В
	13-14	С
	12	D
	10-11	E
	Inférieur à 10	F, FX

Accommodation	https://www.u-bordeaux.com/Welcome/Everyday-life
University residence (CROUS)	Online application ( <a href="www.crous-bordeaux.fr">www.crous-bordeaux.fr</a> ) This request does not guarantee that accommodation will be granted.
Bordeaux Housing Platform	https://housing.u-bordeaux.fr/en/
Student Life Contribution (CVEC) (exchange students are not concerned)	90€ to be paid on-line to the CROUS (Regional Student Assistance Office)

	https://www.u-
Immigration	bordeaux.com/Education/Admissions/Practical-
	information/Immigration

Passport/ ID document	All foreigners who wish to pass the French customs must have a valid passport or ID document. For EU citizens, an ID card is sufficient. Passports and ID documents must be valid for the duration of your stay.
Visa and resident permit	Students from outside EU need a long stay Student Visa when staying for over 3 months in France. The student Visa must be obtained before arriving in France.  Students must contact the closest Consulate General of France.  EU Citizens and those from countries within the Schengen area do not need a visa or a resident permit. However, citizens from outside Schengen Area wanting to find a job while studying must have a residence permit.

Insurances	https://www.u- bordeaux.com/Education/Admissions/Practical-information
Medical insurance	EU countries: students need to get their European Health Card at country of origin.
	Non-EU countries: visitors from outside Europe need to subscribe to the French Social Security before the enrollment procedure (directly to the CPAM) unless they can provide private insurance with no limit of reimbursement for the entire mobility period.
Civil Liability and Repatriation insurance	In order to enroll in a French University, students must provide civil liability insurance.  It is strongly recommended to have repatriation insurance.