

In the following sections of the application form, you will need to explain how your institution will fulfil the ECHE principles if the Charter is awarded. You are encouraged to consult the [ECHE Guidelines](#) for support in completing this application.

Please note that your Erasmus+ National Agency will monitor your Erasmus Policy Statement and your answers to the questions given in the application. The Erasmus+ National Agency reserves the right to request more information on your activities and propose supplementary measures, for the purposes of monitoring and implementing the Charter principles by your institution.

1. ERASMUS POLICY STATEMENT (EPS)

1.1 Erasmus activities included in your EPS

In this section, you need to tick the Erasmus activities covered by your Erasmus Policy Statement. Please select those activities that your HEI intends to implement during the entire duration of the Programme.

Erasmus Key Action 1 (KA1) - Learning mobility:

The mobility of higher education students and staff x

Erasmus Key Action 2 (KA2) - Cooperation among organisations and institutions:

Partnerships for Cooperation and exchanges of practices x

Partnerships for Excellence – European Universities x

Partnerships for Excellence - Erasmus Mundus Joint Master Degrees x

Partnerships for Innovation x

Erasmus Key Action 3 (KA3):

Erasmus Key Action 3 (KA3) - Support to policy development and cooperation: x

1.2 Erasmus Policy statement (EPS): your strategy

Your Erasmus Policy Statement should reflect how you intended to implement Erasmus after the award of the ECHE. Should you wish to add additional activities in the future, you will need to amend your Erasmus Policy Statement and inform your Erasmus National Agency.

What would you like to achieve by participating in the Erasmus Programme? How does your participation in the Erasmus Programme fit into your institutional internationalisation and modernisation strategy?

(Please reflect on the objectives of your participation. Please explain how you expect the participation in Erasmus to contribute towards modernising your institution, as well as on the goal of building a European Education Area¹ and explain the policy objectives you intend to pursue).

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Parthenope University has a multidisciplinary mission. It is divided into 7 Departments organised in two Schools. The University has four teaching and researching pole: Economics and Law, Sciences and Technology, Engineering, and Sport and Wellbeing. The administrative headquarters are in Via Acton, Naples. Villa Doria D'Angri is the Representative Office, where lectures and conferences take place.

Every teaching and researching pole has the following infrastructures: canteen, library, laboratories, multimedia labs and conference centres. The dormitory is offered by Azienda per il diritto allo studio - Regione Campania.

The policy of Parthenope Academic Mission is to promote talent in researchers, students, and technical- and administrative staff. University activities contribute to the development of knowledge in every field, by testing the by-products of knowledge, and also by transferring knowledge and innovation to students, to the productive world, and to every stakeholder. Such goals are achieved through multidisciplinary activities and by building a net of European and international cooperation, which is capable of combining a plurality of expertise.

Therefore, it is essential for our Institution to have an international dimension, where students and professors can gain experience and make their curriculum competitive, also from a perspective of a prospective career abroad. Likewise, it is essential for the technical and administrative staff to exchange best practices and to achieve a return on investment in favour of structures and human resources. Therefore, the internationalisation process and the intensification of cooperation with international partners are two dominant objectives of Parthenope University which, over years, has accepted the challenges of multiple opportunities to cooperate and participate in international projects representing the starting point of our future strategy.

More specifically, over the years, Parthenope University participation in European Cooperation Programmes, such as Erasmus+, has enabled us to add to the Study Catalogue the following double degrees, which are offered with the cooperation of HEIs based in the Programme Countries and Partner Countries:

1. since 2010 Bachelor's Degree in Movement Science In partnership with Ludong University, Shandong (Cina).
2. 2014 Degree in Business Administration in partnership with the Université Montesquieu - Bordeaux IV - Bordeaux (France), Technische Universität Chemnitz - Chemnitz (Germany) – both of them already our partners in KA103, and Universiteti për Biznes dhe Teknologji - Pristina (Kosovo);
3. 2015 Degree in Marketing & International Marketing in partnership with Vilnius University - (Lithuania), already our partner in KA103.
4. 2018 the Contamination Lab initiative, in partnership with the Academia de studii economice din București. This project, focused on the Blue Economy and the Circular Economy, is based on a call. Winners receive an extracurricular training aimed at developing an entrepreneurial idea. The second edition took place in 2019.
5. 2018 Project H2020-MSCA-ITN-2018: two young foreign researchers have been selected to receive a grant to pursue do their PhD in our Institution.
6. Participation in ProCEedS "Promoting Circular Economy in the Food Supply Chain", a research project funded by Horizon 2020 EU's Marie Skłodowska-Curie Research and Innovation Staff Exchange. This project supports the implementation of the European Commission's Circular Economy strategy in the field of the Supply Chain Management.
7. Participation in S.I.P.P.A.S project, which aims to increase the level of administrative capacity of the public service in Bosnia and Herzegovina (BiH) in order to facilitate the EU integration process for the future admission.
8. In the 2020 Parthenope University has been awarded the UNESCO Chair in "Environment, Resources and Sustainable Development";
9. In the next academic year, 2020-2021, the International Degree Fashion, Art and Food Management" (FAF) will be activated.

In addition, Parthenope offers a wide range of PhD courses in co-tutelage with high-qualified international partners, giving the possibility, in addition to an international scope, both of the teaching staff and of the candidates for the PhD, of the release of the joint title in some cases. Below is the list of international doctoral courses

- Information and Communication Technology and Engineering;
- Energy Science and Engineering;
- Law and Social-Economic Institutions: Normative, Organizational and Historical-Evolutionary Profiles;
- Sports and Human Movement Science;
- Economics, Statistics and Sustainability;
- Euro-Languages and Specialised Terminologies;
- Environment, Resources and Sustainable Development;
- Entrepreneurship and Innovation;
- Environmental Phenomena and Risks;
- Law on Services in the Italian and European Legal Systems.

¹ For more information on the priorities of the European Education Area, such as recognition, digital skills, common values and inclusive education, please consult the following website:

https://ec.europa.eu/education/education-in-the-eu/european-education-area_en

Furthermore, our Institution has participated in multiple European both as Lead Applicant and partner. Methodological innovation for the training of prospective teachers in primary schools (KA201), innovative teaching in support of digital technologies and to improve pedagogic methodologies(KA203), innovative teaching in support of the modernization, accessibility and internationalisation of the Higher Education in the Partner Countries to sustain equality policies (Key Action 2: reinforcing abilities in the field of Higher Education) are among the cooperation fields. As for individual mobilities in the four-year period (2016 to 2019), the outgoing mobility for studies shows an average increase of 64 percent and the incoming mobility shows an increase of 34%. Also the incoming teaching mobility, shows important results (from 2 up to 23 mobilities) , with Staff Teaching mobility stable data (6 scholars per year). In the last two years Parthenope University has also hosted several staff training mobilities , some of which have led to new cooperation agreements.

Therefore, on the basis of the encouraging results achieved during the previous Programme, Parthenope University is committed to empower and increase participation in: 1) Key Action 103, as an instrument of creating and enhancing networks; 2) KA 2 and KA3 with the objective of modernising our Institution (direct target) by experimenting with innovative practices for teaching and organization, by developing and recognising digital and soft skills in the Degrees courses, by establishing new educational paths, responding to the actual job market needs. Special efforts will be made to engage with organizations operating in other sectors. with the ultimate aim of contributing towards fulfilling the European Education Area of Education (indirect target).

In this framework, the University internationalisation strategy is based on the following four courses of intervention:

- a) Study and research training experiences abroad;
- b) International Degrees;
- c) International Students' attraction;
- d) Visiting Professors' attraction.

Bearing this in mind, in the framework of the Parthenope's three-year 2019-2020 plan in force, approved by the Academic Senate and by the Board of Directors, in the view of harmonizing the University internationalisation strategy and its participation in Erasmus+ Programme 2021-2027, the following objectives have been set, because Parthenope University considers the European Programmes – especially Erasmus+ - an important instrument of internationalisation.

With reference to point a), the University will continue to use its resources and efforts and to strive for a plurality of objectives, such as:

Increase in number of Agreements.

Consistent with the previous Programme, we foresee an increase of 20% of new Agreements both for KA103 (individual mobility) and double degrees' offer, doctoral programme between two Countries, bilateral agreements for didactic and scientific exchanges, participation in research projects, summer schools, etc.

To Increase the number of student mobilities – Outgoing Students

To Parthenope University, the outgoing student mobility is a systematic and structural area of intervention on which we have constantly acted over of years. On this point a number of awareness actions are envisaged

- Financial coverage of the Zero Grant status and mobility, and mobility awards (with University funds); to the students who gain at least 12 ECTS during their mobility

- Information activities: launch Erasmus+ Notice days, presentations by the Erasmus+ Department Responsibles, posters, social media campaigns, information through University computer kiosks, information through institutional emails, publication of the Erasmus+ Regulation and the Vademecum, and other relevant document, on the designated section of the University website;

- Counselling activities: pre-Departure meetings by the International Relations Office, on administrative matters; on didactic aspects about Learning Agreements are dealt by the Erasmus+ Coordinators chance to access to multimedia linguistic laboratory. currently under refurbishment, to enhance the level of linguistic competence;

- implementation of a new management software for the mobility management , fully integrated with the digital student's record book,

- Full recognition of learning activities carried out during the Erasmus+ mobility, according the ECTS system.

To Increase the number of student mobilities– Incoming Students

The following actions have been planned to achieve this objective:

- Enhancement of the English website of with hyperlinks to the Departmental websites, to the main University website, and, especially, to the Course Catalogue and to other relevant information;

- Multimodal counselling on administrative matters, and assistance at every stage of the mobility process (before, during, after), such as supporting prospective Erasmus+ students with bureaucracy, academic services, campuses location, access to University IT systems ; orientation on Learning Agreement by Erasmus+ Departmental Coordinator

- Organisation of Welcome Days;

- Free Italian language courses, twice a year, with an entry test.

To Increase the number of teaching mobilities IN and OUT

The creation of networks, relationships and professional relationships is functional to enhance the University internationalisation levels. Participation in the Programme allows to tighten and/or strengthen academic relations, useful for future scientific collaborations, activation of joint degrees, international PhDs, etc. Actions to support the development of outgoing/incoming mobilities:

Outgoing mobilities: University financial coverage of the Zero Grant status ; action to promote the Erasmus+ notice for teaching staff mobility; appropriate measures to recognise the mobility outcomes.

Incoming mobilities: improvement of welcoming activities, singling out the degree and doctorates courses, and fields which can benefit from hosting Erasmus + scholars; planning of the extracurricular courses thanks to Erasmus+ teaching Staff

Incoming and Outgoing Staff mobility

To Parthenope University mobility staff is crucial, too. It make it possible the so-called “mobility at home”, through which the Programme benefits can reach staff who could not participate actively. The incoming mobility –promoting discussion– can lead to the adoption of better practices.

Related to point b) International Degrees programmes

A better promotion of the international degree programmes helps in attracting international students. Therefore, Parthenope intends to enhance the international curricula by increasing the number of courses taught in foreign languages (mainly English), by the development of blended learning teaching materials in English, building

EU Grants: Proposal template (EACEA Erasmus+ IBA): V1.0 – 11-02-2020

interactive structures for innovative teaching (business game, webinars, flipped classes, wearable technology, remote tutoring). In order to raise the quality level of international degree courses, the University of Naples Parthenope will continue its commitment aimed at attracting foreign teachers and experts. In fact, international scholars such as Visiting Professors and Erasmus+ teaching Staff, are strategic factors to raise the quality of teaching activities and for opportunity to network and share experiences both in terms of scientific collaboration on global topics and in terms of new collaborations initiatives with double or joint degree).

Related to point c) International Students' attraction

Foreign students are very important. They are one of the Parthenope's a significant strategic objective considering the positive effects they perform on the quality of the courses and on the whole a student community with mixed cultural backgrounds, especially from the academic perspective. Consequently, the increase in of the number of international students can only trigger a virtuous process of didactic-cultural contamination with a progressive improvement in the quality of the courses. Among the measures that we intend to put in place to increase the number of international students, we include the launch of calls for the awarding international students with scholarships for the purposes of enrolment at our Institution; the increase in the number of foreign university partners with whom to enter into structured mobility agreements (so-called double degrees); the enhancement of policies of internationalisation of Phd courses and confirmation of a compulsory period of mobility of at least three months for all the international Phd courses; coordination among all secretariat services with the aim at providing an efficient service to all foreign students/teachers/staff especially those connected to the enrollment procedures of international/erasmus+ students, access to libraries, to the canteen service, activation of University e-mail, etc., and all the other welcoming services for international students. IN addition the university inted to provide international / Erasmus+ students with a free Italian language courses, twice a year and the to promote the University abroad by participating in projects for the development of international relations among universities with the objective of recruit international students., To this end, Parthenope University stimulate its professor and researchers, involved in study/teaching /research abroad, to introduce the University, with the support of brochure, video, presentations and other promotional material. to audiences of international and Erasmus+ students potentially interested either in spending a semester studying at Parthenope University or even enrol as degree seekers.

Related to point d) Visiting Professors' attraction

The Teaching staff incoming mobility and the visiting Professor is an additional opportunity to foster international dimension of our Institution. Because of their contribute to raise the quality of international degree courses, the University of Naples "Parthenope" will continue its commitment to attracting foreign teachers and experts upon invitation. But, international scholars are also strategic for setting up relationships and university networks for generating positive effects both in terms of scientific collaborations on global topics and in terms of the didactic initiative, such as new double or joint degrees. In this context, the University expresses its willingness of participating in the prestigious exchange and cooperation Fulbright Programme.

Please reflect on the Erasmus actions you would like to take part in and explain how they will be implemented in practice at your institution. Please explain how your institution's participation in these actions will contribute to achieving the objectives of your institutional strategy.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

Parthenope University intends to participate in all the activities of the new Erasmus+ Programme, namely Key Action 1 (KA1), Key Action 2 (KA2), and in the Erasmus Key Action 3 (KA3):

Erasmus Key Action 1 (KA1)

The University considers individual mobility a valid tool in support of internationalisation policies. In relation to teaching mobility, we want Incoming Teaching Staff to contribute strongly to the enhancement of the international dimension of studies. Therefore, Parthenope will strongly encourage participation of Incoming Teaching Staff in order to activate summer schools, conferences, seminars and other events.

Furthermore, teaching mobility will contribute to renew the Degrees' programmes to make them comply with the demands of the job market. All Staff and Teaching Staff is encourage to manage, maintain and strenghten working relationships with employees of partner institutions.

The tools to be implemented to support and carry out the University's participation in KA1 are:

- providing University staffon the whole with detailed information on the novelty about the new Programme;
- promoting the mobility among students and staff on a on a wider scale.

Outgoing students and staff:

- public Calls for selection, published on the University's notice board with fair, transparent, coherent and documented selection of students and staff (teaching and non-teaching) candidates. The selection of staff and students will be based on the principles of equal opportunities and non-discrimination policies.
- payment of the E+ scholarship according with the rules reported in the Student/StaffUniversity financial agreement;
- support fo filling in the Learning Agreements offered y the Erasmus+ Departmental Coordinators and through an Erasmus+ help desk in collaboration with PhD students and departmental tutors;
- application of the University Strategy for the recognition of Erasmus+ mobility credits in order to standardise the principles to be adopted in the definition of the Learning Agreement (LA) and subsequently in the recognition of ECTS gained abroad;
- detection of the needs of students with special needs and application of procedures for the allocation of additional Indire funds. Enhancement of the disabled services in relation to the Erasmus+ service.

Realted Incoming students and staff activities

Lessons in English: offering courses taught in English is very important. In recent years, the Parthenope's course Catalogue has been enriched by a number of lessons taught in English , as main language of instruction.

For administrative welcoming services: the structure in charge of managing the Erasmus+ Program also offers welcome services, in collaboration with University students holders of a part-time collaboration contract. There are a lot of supporting activities, such as: consultancy on bureaucratic issues (e.g. tax code request), advices concerning university life. Also student associations voluntarily and actively take part in supporting International/Erasmus+students. This is an "bottom-up" initiative, which however reveals how the University's internationalization process is a strong part of the University climate, pervading the student body and making it active towards the challenge of integration. Recently it was decided to strengthen to strengthen more and more the welcoming services (including i.e. airport pick-up, accommodation search, crisis unit service, etc.).

Communication and marketing. The University has decided to invest in the media and to renew them in the direction of a greater plan of internationalisation. The measure, currently under improvement , envisages a new section in the University website, called "International"; its is for internationalisation development.

It will contains all the relevant information for prospective international students degree seeking. Conversely, the website promoting the Programme has just been updated

Erasmus+ Key Action 2 (KA2) and to Erasmus+ Key Action 3 (KA3) measure :

To Encourage the participation of University Staff and researchers in calls to foster the international dimension of the research and creation of innovative research products; to increase the synergy between research, education and innovation, the Knowledge Triangle; to boost the participation of the University in projects focused on activities in support of education policies aiming at improving the quality of teaching and training with ultimate objective of providing graduates with the knowledge and skills they need to be successful in the labour market.

The participation of the University in the two Actions is expected to give birth to a space for an international learning/teaching community, sharing of new models and educational contexts, preliminary to the possible development of new educational contents.

The tools that are expected to be put in place to support and implement the participation of the University of Erasmus Key Action 2 (KA2) and Erasmus Key Action 3 (KA3) are:

- to provide the University teaching staff with detailed information;
- to provide administrative support for the submission of applications;
- to provide support for the administrative-accounting management of the project activities.

What is the envisaged impact of your participation in the Erasmus+ Programme on your institution?

Please reflect on targets, as well as qualitative and quantitative indicators in monitoring this impact (such as mobility targets for student/staff mobility, quality of the implementation, support for participants on mobility, increased involvement in cooperation projects (under the KA2 action), sustainability/long-term impact of projects etc.) You are encouraged to offer an indicative timeline for achieving the targets related to the Erasmus+ actions.

Original language (and translation into EN, FR or DE if the EPS is not in one of these languages)

The improvement of the university's internationalization strategy has a transversal character, since it relies on different roles and different functions of the university community as a whole. A strong internationalization policy implies, in fact, the building up of a system of actions such as that one of adequate administrative structures as well as procedures and a range of services very close to international standards and best practices in the view of raising the quality of exchanges and internationalisation policy.

From this perspective, the management of the Programme rely on several cooperating structures with expertise and activities which intersect to form one single information-management system. In the period 2014 -2020, Parthenope University – in order to define structures and procedures - issued the following documents:

Documents:

- Regulation to manage Erasmus+ Programme – Key Action 1 (KA103) – It identifies the actors, roles, competences, timelines, and the vel of involvement for each participant involved in the life cycle of the project;
- Parthenope University Strategy concerning the principles to define the Learning Agreement and to recognise the ECTS;
- Erasmus+ vademecum containing the students' obligations.

Structures:

The persons in charge of the internationalisation strategies related to the Erasmus+ Programmes are:

The Rector, the Vice-Rector for the internationalisation, the Erasmus+ Departmental and Schools, Coordinators, the Inter-Institutional Agreements promoters, the International Relations Office, the Students Secretariat, the Accounting Office, and the Communication Office.

The academic matters are managed by the Vice-Rector for the internationalisation, the Erasmus+ the Erasmus+ Departmental and Schools, Coordinators, and the Inter-Institutional Agreements promoters (cf. art. 5,6,7,8, 24, 35 of the Regulation).

The International Relations Office fulfils the administrative- and accounting management of mobilities together with the reporting. More precisely: University application to the Programme calls, preparation of the announcement of the call , management of the nominations process and the related correspondence with the receiving Institution, management of the Financial Agreements with students and staff, preparatory activities (in cooperation with the Accounting Office) to report the Grant and, the distribution of Fondo Sostegno Giovani monitoring I of the mobilities

and ECTS gained by students, cooperation with other internal and external actors involved with mobilities. As for the incoming mobilities, the Office accepts nominations from the Sending Institutions; checks the registration in our IT system; it fulfills welcome, help, and counseling activities to comply with bureaucratic requirements (both for students and teaching staff); it organises info and welcome days cooperating with the Communication Office: it organises Italian language courses twice a year with an entry test.

Currently, there are four employees in the Office, plus a "coordinated and continuous" collaborator. Two out of four employees have a linguistic-administrative training, one has an administrative-accounting training, one an administrative training. The coordinated and continuous collaborator has a statistics-accounting training.

The Erasmus+ Commissions, chosen by the Departments Councils or School Councils, select the applicants (Professors and students) and assign destinations.

Recognising ECTS lies with the Departments and Schools.

The Students Secretariat transcribes in the digitalised student's record book the ECTS gained abroad and sends the results to the Office that reports to the Erasmus+ Agency. It also manages the career documentation concerning Outgoing/Incoming Students.

The responsibility for planning the University participation to the other Erasmus+ actions is of Professors who are initiators of such a participation. The International Relations Office receives the proposal – after the approval of the Department Councils – and fulfills preparatory activities for transmitting the proposal itself.

The International Reference Office, which analyses data to define the tendencies concerning internationalisation strategy and Erasmus+, has the responsibility to monitor the processes.

The International Relations Office promotes the Programme through the website and the Facebook page, cooperating with the Communication Office. Also teaching staff components who are responsible for internationalisation and Programme cooperate in communication of Erasmus+/international themes.

The Vice-Rector to the internationalisation, the Executive Officer in charge and the International Relations Office take the responsibility for controlling the quality of the activities which support the Programme. Furthermore, Parthenope University, has a quality assurance system.

To ensure the proper implementation of the project activities, the relative achievement of the objectives set and the monitoring of the impact, the following quantitative and qualitative indicators have been identified:

Quantitative indicators

- in relation to the KA 103 Action and the possible activation of double degrees, joint doctoral degrees thesis, the signing of bilateral agreements for didactic and scientific exchanges, participation in research projects, summer schools, the minimum percentage increase envisaged as the target is at least + 20%, during the next Erasmus+ programme's life;

- in relation to Action KA 103 - individual mobility – since in the previous Programme (period 2016-2019) the Outgoing flux showed an increase of approximately 64%; the Incoming flux showed an increase of approximately 34%; the incoming teaching staff flux went from 2 to 23 mobilities whereas that one of the teaching staff OUT remained stable ; the incoming staff flux, showed an increase rate close to 25%, the minimum percentage target for individual mobility, during the next Programme is: outgoing students + 32%, incoming students + 17%; outgoing Staff Teaching + 20%; Incoming Staff Teaching + 30%, staff incoming 13%. As for staff mobility, since until now there has been any call, because a University regulation is needed, the envisaged target in the next Programme is + 13%.

- About the international degrees, the following target has been identified: 1 new course expected during the next Erasmus+ Programme.

- For the Erasmus Key Action 2 (KA2) and Key Action 3 (KA3) the following targets have been identified: participation in the Calls within the Key Action 2 (KA2); and Key Action 3 (KA3) of at least two Departments during the the new Programme's life.

Qualitative indicators

With refer to KA 103: three-yearly monitoring to verify the achievement of the planned target and adoption of any corrective tools in case of of any negative data (e.g. greater promotion, use of extraordinary support measures).

In relation to student mobility OUT 1) Increase in number of ECTS gained during a mobility period compared to the previous seven years (+15%); 2) Proportion of Phd scholars who have spent at least 3 months abroad, target at least +50%; 3) Proportion of graduates (Undergraduate Programmes, Graduate Programmes and 5-Year Single Cycle Master's Degree Programmes) who, within the legal duration of their study courses have gained at least 12 ECTS abroad, target at least +50%, compared to the annual average referable to the previous seven years ; 4) Enhancement and strengthment of digitalisation services for the management of outgoing students during all mobilities phases (before, during, and after mobility), with particular reference to digital filling of the Learning Agreement form (OLA) also thanks to the participation of the university in the Erasmus Without Paper Project.

In relation to other aspects concerning student mobility and the strengthening of international networks, the University undertakes to increase the number of IN and OUT exchanges in the context of both double degree agreements and / or co-protection of doctoral theses and participation in scientific projects compared to the previous seven years (target: + 20%). Strengthening participation in summer schools with international partners.

In the light to the attractiveness of international students, proportion of students enrolled in the first year of the degree courses (Undergraduate Programmes) and master's degree (Graduated Programmes; 5-Year Single Cycle Master's Degree Programmes) who have gained their qualifications abroad and enhancement of welcoming and support services.

As for Key Action 2 (KA2) and Key Action 3 (KA3), approval and financing of at least one project as a partner or project coordinator.

Concerning the quality of the implementation, the university analyse the EU surveys questionnaires to detect any difficulties or weak points and put in place possible remedials

The capacity of networking with its potential multiplying effect on the university international dimension represents the main long-term impact of the project.

2. IMPLEMENTATION OF THE FUNDAMENTAL PRINCIPLES

2.1 Implementation of the new principles

Please explain the measures taken in your institution to respect the principles of non-discrimination, transparency and inclusion of students and staff. Describe how your institution ensures full and equitable access to participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.

Non-discrimination policy.

Special needs students. The university appointed a professor to supervise the service for students with special needs. Parthenope University support students with special needs both with the support to their study plan paths giving them equal opportunities to fully live the university experience, also eliminating the architectural and others barriers they face during their career. The Disability Office offers, on demand, pick-up service for those students with impaired and/or sensory disabilities; tutoring; personalized support of an extraordinary nature (of an economic and/or specialist nature, e.g. psychological, sign language interpreting, help desk for students with DSA - activated thanks to the agreement protocol with the AID, Italian Dyslexia Association - agreements with the Italian Union of the Blind and Partially Sighted People and with the Italian Library for the Blind "Regina Margherita" for the provision of disabled students with braille texts, in enlarged characters, on computer support and in audio format and with specific interventions carried out by the University Library with the Publishers to obtain textbooks in accessible format, dedicated computer workstations, specific aids, etc.); photocopy service available exclusively for disabled students and/or their accredited tutors; monitoring of the degree of accessibility of University premises, in order to find the appropriate solutions for the removal of any architectural barriers. In addition, for students with recognition of handicap or with a disability equal to or greater than 66%, there is a total exemption from the payment of taxes and contributions, except for regional tax and stamp duty. For students with disabilities over 45% and up to 65% there is a reduction of € 100.00. In order to facilitate the usability of the website contents, a portal dedicated to students with disabilities has also been created. A site accessible to all constitutes a preferential entry to the wealth of information and services that is offered through the Internet, and makes this offer more and more usable, allowing anyone to use the services and information regardless of the operating system, navigation tools, browser settings and regardless of the internet speed. The University also frequently organizes conferences, meetings and workshops on the topic.

Equal opportunities and non-discrimination on the grounds of ethnic origin

Parthenope University set up the Comitato pari opportunità, . The Committee promotes study days, debates, and conferences to raise awareness among the academic community and stakeholders on issues of interest. In terms of equal opportunities and the right to study, the University collaborates with the Ente per il dititto allo studio Campania Region (Adisurc) which provides the following services: scholarships, residences, catering.

The University also supports further initiatives aimed at eliminating the conditions of economic disadvantage such as the 5X1000 initiative through which the Parthenope University allocates the funds raised thanks to the personal income tax to the provision of scholarships for deserving students.

The University also confirmed its willingness to support the planned internationalisation objectives through the allocation of its own funds to cover the zero grant status and the increase in scholarships for Erasmus+ students who gain at least 12 ECTS during their mobility. Our Institution has also provided entitled students with the grants referred to in art. 2 of the Youth Support Fund.

Finally, the University favours and promotes the active participation of the student body in all phases, processes and activities through student representatives in Committees, Assemblies and Councils.

Regarding the financial aspects, the University exempts incoming students from any fees for access to the teaching activities or auxiliary services. It also allows all those who participate in the Erasmus+ Programme (scholars and students) to maintain any scholarship, loan, contribution or other type of support which they hold at national level, for the duration of the mobility period.

Each student present in the University is offered the same care and support by the offices in charge, and the services set up for this purpose, and referred to above, in order to guarantee an easy and immediate solution to any problems that may arise during the course of study.

Please explain what measures your institution will put in place to implement the European Student Card Initiative, and promote the use of the programme's Erasmus+ mobile App to students. Please refer to the timeline indicated on the European Student Card Initiative website².

The University will observe the roadmap for the implementation of the European Student Card Initiative. With regard to the digitisation of the procedures connected with Erasmus+ mobility, in particular, the University has already joined the Erasmus Without Paper project, taking part in one of the working groups coordinated by the Erasmus+ Agency for the testing stage of the "International Agreements" module (month of April 2020). In 2018 the University carried out an experimental study, on the Erasmus+ App, the App dedicated to the participants of the Erasmus+ Programme and It has been already promoted in the Erasmus+ 2019/2020 mobility call. It has been published in the office website too. From 2020 Parthenope uses IT procedure ESSE3 an - International Mobility Management Module to

² https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

connect to Erasmus Without Paper initiative. The University will promote staff training to learning about the software.

Please explain how your institutions will implement and promote environmentally friendly practices in the context of the Erasmus+ programme.

In 2020 Parthenope has been awarded with the UNESCO Chair in "Environment, Resources and Sustainable Development". It is connected with the International Doctorate management by Science and Technology Department. Through the creation of networks with various social actors and interuniversity collaboration, the UNESCO Chair aims at contributing to the pressing local and global challenges related to complex human-nature interactions and represents an important resource for the transfer of know-how and scientific support for students, researchers, citizens, managers and policy makers. Over the next four years, all information and in-depth meetings on environmental issues organized in this context will be open and communicated to the entire body of international students.

As part of the Erasmus + Program, the University promotes environmental culture by promoting the dematerialisation of all University processes which, for the Program, will also be achieved by joining the Erasmus Without Paper initiative with the related adoption of the Erasmus + App , application. In addition, the University has a local computerized system in use for the digital management of all processes related to the student's career, including international mobility.

Please explain how you will promote civic engagement and active citizenship amongst your outgoing and incoming students before, after and during mobility.

Over the years, service learning activities are attracting increasing attention also in the university sector. The actions that will be undertaken by the University in the future Programme include: the participation of incoming students in the opening activities of the University of the Sea Museum to the citizens and involvement in the actions of dissemination and communication of the University. For instance, an Erasmus trainee took part in the ceremony of conferring the honorary degree to His Highness Albert, Prince of Monaco. It is also expected to enter into agreements with structures for the assistance of disadvantaged families, with structures for the recovery of minors to promote civic commitment and internationalization at home also for subjects with social disadvantage.

2.2 When participating in Mobility Activities - After mobility

Please demonstrate your commitment to implement full automatic recognition in your Higher Education Institution.

Please describe the concrete steps you will take to ensure the full automatic recognition of all credits gained for learning outcomes achieved during a mobility period abroad/ a blended mobility, according to the Council Recommendation on Automatic Mutual Recognition³.

The University is fully committed to recognition of the ECTS gained during study/traineeship mobility abroad. To this end, it has adopted a University Strategy for the standardisation of the recognition of ECTS carried out on Erasmus+ mobility, also introducing the proportionality criterion (number of ECTS to be gained abroad proportional to the study period carried out abroad: entire academic year 60 ECTS ; one semester 30 ECTS). In addition, the University adopts the Course Catalogue, published on the University website, periodically updated, the conclusion of the Learning Agreement between the student, the representative of the sending University (University contact person) and the host University before the start of mobility; recognition of the exams carried out upon presentation of the ToR (certificate of exams carried out abroad), full recognition of the exams carried out abroad with the transcriptions in the student's career and release of the Diploma Supplement.

ECTS gained abroad are recognised in the framework of the European Credit Transfer System.

In the event that the student – on his return – would meet difficulties in the recognition of ECTS credits gained abroad, he may consult the Erasmus+ Department Coordinator who, in turn, will investigate the case with the School Coordinator and, if appropriate, with the Programme Coordinator for the resolution of the problem, with the support (where necessary) of the administrative offices.

³ The text of the Council Recommendation on Automatic Mutual Recognition may be found at: [https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210\(01\)](https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1568891859235&uri=CELEX:32018H1210(01))

Please describe your institution's measures to support, promote and recognise staff mobility:

The University favours and encourages all forms of support for the staff mobility program (teaching and administrative), considered as one of the central elements of its international cooperation policy. Each year a call will be issued to all its staff, communicated in a dedicated and easily accessible area and via email. The selection of candidates will be carried out by a Commission that will evaluate the merit requirements, and the appropriateness of the work planning proposed by each candidate, as well as the language skills, personal motivations, and positive effects on our Institution. In order to monitor the success of the mobility programme, starting from the next call, ad hoc meetings will be promoted with the staff who have just returned, meetings where, in the presence of teachers and other colleagues from the administrative staff, reflections and considerations can be shared about the mobility experience, so as to encourage the import of best practices and their subsequent implementation, transiting from an informal recognition system to a formalised one.

2.3 For the Purposes of Visibility

Please provide the web link where you will host the Erasmus Policy statement in the future. Please reflect on how you plan to regularly promote the activities supported by the Programme.

The promotion of each activity carried out by the University is handled by the University Press and Communication Office (USCA). The USCA coordinates a communication system to which the entire academic community contributes in order to improve the effectiveness in achieving the University's objectives, to make its activities known, to make the administrative action transparent and to allow the participation of all stakeholders. The programming of the University's objectives and communication actions is contained in the University Communication Plan in which two important promotional actions are envisaged in relation to KA103:

ERASMUS REPORT STUDYING IN NAPLES (incoming flow)

A digital narration of the study experiences of foreign students at Parthenope. This editorial line includes the creation of videos in which Erasmus students tell about their experience in Naples in their native language. The goal of Erasmus Report is to bring out what it means to study, but above all, to live in Naples, through the eyes of those who discover it for the first time.

PARTHENOPE & EUROPEAN UNIVERSITIES: TALES OF INTERNATIONAL MOBILITY (outgoing flow)

This editorial line is developed through images that tell about the foreign cities visited and lived thanks to the Erasmus+ Programme. The photos, accompanied by short thoughts from the students, represent not only a way to tell about travel experiences but also the testimony of how internationalization represents a primary goal of the University, to be communicated and enhanced.

The promotional activities carried out through the social networks of the University are governed by the Social media policy. The University carries out promotional activities both through the University's Facebook and Instagram accounts and through the Facebook page of the International Relations Office, as well as through orientation meetings with the Schools and participation in the city's and region's orientation events.

Consolidated promotion activities include the organization of the University Erasmus Welcome Day for each of the two semesters in which the academic year is organized, days of presentation of the Erasmus+ call in collaboration with former Erasmus+ students, incoming and outgoing, use mailing lists to provide periodic updates, the distribution of gadgets bearing the logo both of the University and the Programme.

The current Erasmus Charter is published in the section of the University website dedicated to the Erasmus+ program at the link https://internazionalelingue.uniparthenope.it/wp-content/uploads/EICHE_uniparthenope.pdf; the current EPS is visible at the link https://internazionalelingue.uniparthenope.it/wp-content/uploads/EPS_uniparthenope.pdf. This section was subject to a significant update in February 2020.

Please describe how you will ensure that the principles of this Charter will be well communicated and applied by staff at all levels of the institution.

The principles of the Charter will be made known through publication on the web page dedicated to the Erasmus+ Programme. It will be published in Italian, the official teaching language of the University, and in English. In addition, they will be recalled, whenever possible and / or necessary, in all documents relating to the Erasmus + Program. It will be published at this link: https://internazionalelingue.uniparthenope.it/wp-content/uploads/EICHE_uniparthenope.pdf;