

## Registration and Application instructions for Incoming Exchange Students for the next academic year 2021-2022.

### Registration and Application steps for incoming exchange students.

#### First step for Partner University coordinators - NOMINATION

**Nomination deadline: May 15<sup>th</sup> for the 2021-2022 Academic Year / Autumn Semester – October 15<sup>th</sup> for the Spring Semester**

#### Second step for nominated students - APPLICATION

**Application deadline: June 1<sup>st</sup> for the 2021-2022 Academic Year / Autumn Semester – November 1<sup>st</sup> for the Spring Semester**

From April 20<sup>th</sup> and after being nominated by the Home University, Exchange Students will receive an e-mail from our AGORA system (email from [information@univ-catholille.fr](mailto:information@univ-catholille.fr)) with an access code and instructions on how to register on our online AGORA Platform.

Exchange Students will have to fill in an online application form.

Students will have to upload the requested documents (**PDF**):

- A recent photograph (in JPEG)
- ID Card or passport (for European countries) or passport for non-European Students
- Updated transcripts of records in English
- A provisional Learning Agreement signed by the Home University Coordinator (Please note! The choice of classes will only be confirmed once the student has arrived in Lille)
- Curriculum Vitae
- European Health Card
- Proof of a Health Insurance taken out in the home country (for non-European Students)

We will not require a paper file of the application documents.

Please note that students **should carefully keep a copy of the e-mail** they received with their access code to register on the AGORA Platform,

#### **Acceptance letters**

From mid-June or mid-November, as soon as application forms are processed, students will receive an acceptance letter and practical information by e-mail.

Hard copies of the acceptance letters will be sent only to students who have to apply for a visa.

We look forward to welcoming your students next year!

Best regards,

#### **The FGES International Office**

60 bd Vauban – CS 40109 – 59016 Lille Cedex

Office address : 58 rue du Port – Lille – N° RS 118 - 1st floor

#### Opening hours

Monday, Tuesday, Wednesday, Thursday: 9.30-11.30 am / 2.00-4.00 pm

Friday : 9.30-11.30 am

