UNIVERSITE TOULOUSE CAPITOLE

FACTSHEET

Institution Name :	Université Toulouse Capitole
Erasmus Code :	FTOULOUS01
EUC :	51063
Post Address :	2, rue du Doyen Gabriel Marty 31042 Toulouse Cedex 9 France
Phone :	+33 (0)5 61 63 35 00
Website :	http://www.ut-capitole.fr/internationalrelations
International Office :	http://www.ut-capitole.fr/incoming-students/

ACADEMIC INFORMATION

FACULTIES	SEMESTER DATES
Faculty of Law & Political Science Toulouse School of Economics (TSE) Toulouse School of Management (TSM) Faculty of Administration & Communication Faculty of Information Technology	Fall: September - December Spring: January - May Online academic calendar
LANGUAGE OF INSTRUCTION	**GRADING AND CREDITS**
French – English, depending on the Faculty & lectures	Credits system : ECTS Grading Scale: 0 - 20

INTERNATIONAL RELATIONS CONTACTS

Head of International Relations Office
Loïc Demeester
loic.demeester@ut-capitole.fr
+33 (0) 5 61 63 39 14

Incoming students Coordinator
Agnès Tersou
agnes.tersou@ut-capitole.fr
+33 (0) 5 61 63 35 43

Outgoing students Coordinator
Vincent Redaud
vincent.redaud@ut-capitole.fr
+33 (0) 5 61 63 36 25

Toulouse School of Economics (TSE)
Geneviève Doumeng
genevieve.doumeng@ut-capitole.fr
+33 (0) 5 61 63 37 63

Toulouse School of Management (TSM)
Cécile Grégoriades
international@tsm-education.fr
+33 (0) 5 61 63 56 28

Rodez Institute of Technology (IUT of Rodez)
Coralie Rivière
ri@iut-rodez.fr
+33 (0) 5 65 77 15 64

European School of Law (ESL)
Double degree programmes
esl@ut-capitole.fr

COURSE CATALOGUE

Students in exchange programme: Course Offer
Students not in exchange programme: Course Offer
Staff mobilities: Contact person, Agnès Tersou, agnes.tersou@ut-capitole.fr

NOMINATION & APPLICATION DEADLINES

E.mail for nominations: incomingstudents@ut-capitole.fr
Applications/information on students nominated must reach our institution by:

	Nomination	Application
Fall term	April 15th	April 20th
Spring term	October 15th	October 20th

We will send our decision within 2 weeks.

GRADING SYSTEM

GRADING SCALE AT UT CAPITOLE	ECTS GRADE	DISTINCTIONS	% OF SUCCESSFUL STUDENTS NORMALLY ACHIEVING THE GRADE
16 – 20	A	Very good (First class honours / Summa Cum Laude)	10 %
14 – 15.99	B	Good (Upper second class honours / Insigni Cum Laude)	25%
12 – 13.99	C	Satisfactory (Second class honours / Magna Cum Laude)	30%
11 – 11.99	D	Minimum Pass (Cum Laude)	25%
10 – 10.99	E	Minimum Pass (Cum Laude)	10%
8 - 10	FX	Insufficient	Fail : some more work required before credit can be awarded
< 8 / absent	F	Insufficient	Fail : considerable further work is required

A Transcript of Records will be issued no later than 4 weeks after the assessment period has finished at our institution.

LANGUAGE REQUIREMENTS

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

TYPE OF MOBILITY	SUBJECT AREA	LANGUAGE OF INSTRUCTION	LEVEL
Student mobility for Studies	Any	French – English depending on the Faculty & lectures	B2* – Certificate required
Staff mobility for Teaching	Any	French, English	C1* – no certificate required

**Level according to Common European Framework of Reference for Languages (CEFR):*
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

Exchange students are required to send a language certificate as part of their application. The certificate will be in French and/or in English depending on the lectures chosen at the University Toulouse Capitole.

FRENCH LANGUAGE *minimum requirements*	ENGLISH LANGUAGE *minimum requirements*
DELF : Diplôme d'Études en Langue Française : **B2** **DALF** : Diplôme Approfondi de Langue Française **TCF** : Test de Connaissance du Français : **450**	**CAMBRIDGE – FCE, CAE, CPE** **IELTS** (Academic module) **overall 6** **TOEFL iBT** : **79** **TOEIC** : **785** *TOEFL ITP is not accepted*

STUDENTS & STAFF WITH DISABILITIES

Visit our website:
Disabled students service
Contact person in International Relations Office: nathalie.castex@ut-capitole.fr

PRACTICAL INFORMATION

CHECK OUR WEBSITE : https://www.ut-capitole.fr/incoming-students/you-re-an-exchange-student/

VISA

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.
https://www.ut-capitole.fr/incoming-students/applying-for-a-residence-permit-364788.kjsp?RH=1541674311657

INSURANCE

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided.

HOUSING

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
https://www.ut-capitole.fr/campus/practical-information/accommodation-858871.kjsp?RH=1541674214593

For Visa, Insurance and Housing, information and assistance can be provided by the following contact points and information sources:

Incoming students/ staff Coordinator
Agnès Tersou
agnes.tersou@ut-capitole.fr
+33 (0) 5 61 63 35 43

TERMINATION OF THE AGREEMENT

In the event of termination or amendment of the agreement by either party, notice will be given by October of the preceding year. This means for example that a unilateral decision to discontinue the exchanges notified to the other party by 1 October 2017 will only take effect as of 1 October 2018. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.