

« INFORMATION SHEET »  
2024/2025

CONTACT INFORMATION IN THE CENTRAL OFFICE

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<p><b>INTERNATIONAL CENTRAL OFFICE</b></p> <p><b>DIRECTOR</b></p>	<p><b>Maison Internationale Universitaire</b> 9 rue Kessler 63000 Clermont-Ferrand (France)</p> <p><b>Vice President / Vice Rector</b> in charge of International and European Strategy: Professor <b>Marie-Élisabeth BAUDOIN</b></p> <p><b>Marie-Amélie LABROSSE-PLAZENET</b> Phone : + 33 (0)4 73 40 63 18 E-mail: <a href="mailto:ri@uca.fr">ri@uca.fr</a></p>
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<p><b>REFERENT FOR INCOMING STUDENTS</b></p>	<p><b>Brigitte MEILLEROUX</b> Phone: + 33 (0)4 73 40 64 39 E-mail: <a href="mailto:brigitte.meilleroux@uca.fr">brigitte.meilleroux@uca.fr</a></p>
<p><b>REFERENT FOR OUTGOING STUDENTS</b></p>	<p><b>Sandrine GIDON</b> Phone: + 33 (0)4 73 40 61 21 E-mail: <a href="mailto:sandrine.gidon@uca.fr">sandrine.gidon@uca.fr</a></p>

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ADMINISTRATIVE CONTACTS IN DEPARTEMENTS

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Filières études anglophones, germanophones et slaves	
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POLYTECH Clermont-Ferrand	<a href="mailto:international.admissions@clermont-auvergne-inp.fr">international.admissions@clermont-auvergne-inp.fr</a>
IUT Clermont Auvergne	Valérie GATIGNOL: <a href="mailto:ri.iut-clermont@uca.fr">ri.iut-clermont@uca.fr</a>
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Faculty of Chemistry	Malou GIARD : <a href="mailto:Malou.GIARD@uca.fr">Malou.GIARD@uca.fr</a> Dominique BRUGIERE: <a href="mailto:dominique.brugiere@uca.fr">dominique.brugiere@uca.fr</a>
Faculty of Mathematics	
Faculty of Biology	
Clermont Observatory of Terrestrial Physics (OPGC)	
CENTRE FLEURA	Yvette VERBARD : <a href="mailto:fc.centre-fleura@uca.fr">fc.centre-fleura@uca.fr</a>

## NOMINATION DEADLINES

Deadline for universities to send the nominations:

- Fall semester and full year: **May 15, 2024**
- Spring semester: **November 1, 2024**

## APPLICATION DEADLINE

Deadline for students to apply online: <https://www.uca.fr/international/venir-a-l-uca/je-suis-etudiant/etudier-dans-le-cadre-d-un-programme-d-echange/deposer-sa-candidature-en-ligne/>

- Fall semester and full year: **May 31, 2024**
- Spring semester: **November 15, 2024**

After nomination and application procedures, students will receive further information by email in June (fall semester/ full academic year) or November (Summer semester).

## ACADEMIC CALENDAR

Please find here under an approximate calendar which may be very different from one school or faculty from another one :

- 1st semester: **01/09/2024 to 17/01/2025**
- 2nd semester: **06/01/2025 to 30/06/2025**

### • WELCOME DAYS

- Fall semester and full year: **September, 2024**
- Spring semester: **January, 2025**

### • BUDDY PROGRAM

Each international student who wishes to participate in this program is teamed up with a French student “buddy” throughout the semester / year of study at Clermont-Ferrand.

Contact: Yvette VERBARD

E-mail [buddyprogram.dri@uca.fr](mailto:buddyprogram.dri@uca.fr)

## HOUSING

Rooms at the CROUS are available (and have to be paid) from:

- 1<sup>st</sup> semester: **01/09/2024 to 31/01/2025**
- 2<sup>nd</sup> semester: **01/02/2025 to 30/06/2025**

Contact: Brigitte MEILLEROUX

E-mail: [brigitte.meilleroux@uca.fr](mailto:brigitte.meilleroux@uca.fr)

## HEALTH AND HANDICAP

### Service de Santé Universitaire (SSU)

CROUS

25, rue Etienne Dolet

63037 Clermont-Ferrand

Phone: + 33 (0)4 73 34 97 20

E-mail: [ssu@uca.fr](mailto:ssu@uca.fr)

<https://sante.uca.fr/>

The Service de Santé Universitaire (SSU) offers free consultations.

### Service Université Handicap (SUH)

Bâtiment de la Maison de la Vie Etudiante - Cézeaux

7, place Vasarely - CS 60026

63178 AUBIERE CEDEX

Phone: + 33 (0)4 73 40 55 07

E-mail: [suh@uca.fr](mailto:suh@uca.fr)

<https://handicap.uca.fr/>

## GRADING SYSTEM

The transcript of records will be directly transferred by the referents in each school or faculty within 5 weeks after the publication of the results. The graduation system at UCA is on /20 points:

ECTS Scale	Definition	UCA Grades Equivalent
A	EXCELLENT - outstanding performance with only minor errors	16 to 20
B	VERY GOOD - above the average standard but with some errors	14 to 15,99
C	GOOD - generally sound work with a number of notable errors	13 to 13,99
D	SATISFACTORY- fair but with significant shortcomings	11 to 12,99
E	SUFFICIENT - performance meets the minimum criteria	10 to 10,99
FX	FAIL - some more work required before the credit can be awarded	8 to 9,99
F	FAIL - considerable further work is required	0 to 7,99

## PRACTICAL INFORMATION

For more information, please consult the **Guidebook for incoming students**:

<https://www.uca.fr/international/venir-a-l-uca/je-suis-etudiant>