

IAE Nice -Institut d'Administration des Entreprises de Nice

Graduate School of Management

Université Côte d'Azur F NICE42

FACTSHEET FOR ERASMUS+ INCOMING STUDENT

WEBSITE	
General website of the university	<ul style="list-style-type: none"> - https://iae.univ-cotedazur.fr/ (French) - https://iae.univ-cotedazur.eu/ (English)
Website for incoming exchange students Welcome Guide	<ul style="list-style-type: none"> - https://iae.univ-cotedazur.fr/international/venir-etudiant-a-liae-incoming - https://univ-cotedazur.fr/international/venir-a-universite-cote-d-azur/venir-en-tant-quetudiant (Welcome Guide)
LOCAL CONTACT PERSON	
Address	International Relations Office IAE Nice, 5 rue du 22e B.C.A, 06300 Nice - France
Contact incoming exchange students	NOVOTNA Linda, International Relations Officer Email address: iae.international@univ-cotedazur.fr
LANGUAGE	
Teaching language	French and English
Language requirements	B2 Level in English and French language (no test required)
ACADEMIC CALENDAR	
Start / end dates – Fall semester	September 2 nd – End of January (Master 1 st year) September 2 nd – End of March (Master 2 nd year) The dates of the stay period depend on the courses chosen.
Start / end dates – Spring Semester	January 6 th – June (Master 1 st year) The dates of the stay period depend on the courses chosen.
Course timeline	All IAE programs are organized in alternating periods of study and practice (sandwich courses).
Examination period	Continuous assessment during the whole semester/academic year. There are neither final exams nor retake sessions.
ACADEMIC OFFER	
Link	<ul style="list-style-type: none"> - https://iae.univ-cotedazur.fr/formations - The course catalogue is sent to students directly.

ADMISSION & REGISTRATION	
Procedure	<p>Partner Universities will nominate students sending us the following information:</p> <ul style="list-style-type: none"> - Student full name (as reported on the passport) - E-mail address - Level of study/Degree at home university - Field of study - Duration of the mobility (one semester or one AY)
Deadlines for applications	<p>Fall semester (1st semester): May 31st Spring semester (2nd semester): October 31st</p> <p>Nominated students have to complete the form “<i>Declaration of incoming student mobility</i>” through our online application tool MoveOn.</p> <p>Upon reception of application forms, IAE Nice will contact the selected students informing them about their definitive acceptance.</p>
Drop out	In case of changes, students need to contact our office and their home coordinator.
Learning agreement (study plan)	Learning agreement is a provisional study plan that the selected students need to fill out in order to check which classes will be attended.
ONCE IN NICE	
Arrival at IAE Nice	Students must arrive before the start of the academic year. The start date of courses may differ depending on the programs they are taught in.
French language course	A free French course is organized for Erasmus students (no exam = no ECTS obtained).
Orientation sessions	An orientation session is organized at the beginning of the academic year. The exact date is sent to students directly.
Attending classes	Class attendance is mandatory. Absence must be justified by a medical certificate within 48h. Student must sign the course attendance list as the presence is mandatory to all classes mentioned in the learning agreement.
UNICA Sport	UniCA offers free sport activities. Student needs to enroll directly on https://sport.univ-cotedazur.fr/fr/
Campus Life	UniCA offers many services for students: libraries, cultural activities, health and social aid services, student associations, etc. For more information, consult the following link: https://univ-cotedazur.fr/vie-des-campus
Extension of exchange	Students’ exchange extensions are considered as a new nomination and need to be informed to iae.international@univ-cotedazur.fr

RECOGNITION

Grading system

The French University system is organised in 3 cycles:

- the 1st cycle academic degree is the "*Licence*" (Bachelor's degree). Its normal duration is three years and grants 180 ECTS
- 2nd cycle is the "*Master*" (Master's degree). Its normal duration is two academic years and grants 120 ECTS
- The 3rd cycle, the doctorate program, results to the PhD degree called "*Doctorat*".

At IAE Nice, only master programs are offered. French grading goes up to 20/20. Grades obtained above 10/20 give the ECTS mentioned for each course. Under 10/20, no ECTS is delivered.

Transcript of Records

The transcript of records is issued by the International Relations Office directly to the student at the end of the exchange period.

Conversion table

A simplified conversion table is included as an example:

CONVERSION DES NOTES (INSTITUT D'ADMINISTRATION DES ENTREPRISES)
KEY TO GRADING (GRADUATE SCHOOL OF MANAGEMENT)

French System	ECTS System	%	GPA System	Letter Grade (North America)
19.00-20.00	A	Extra points	4.0-4.3	A+
18.00-18.99		98-100		
17.00-17.99		94-97		
16.00-16.99		90-93		
15.00-15.99	B	85-89	3.8-4.0	A
14.00-14.99		80-84	3.4-3.7	A-
13.00-13.99	C	77-79	3.1-3.3	B+
12.50-12.99		74-76	2.8-3.0	B
12.00-12.49		70-73	2.4-2.7	B-
11.00-11.99	D	60-69	2.1-2.3	C+
10.00-10.99	E	55-59	1.8-2.0	C
9.00-9.99	FX	53-54	1.4-1.7	C-
8.00-8.99		50-52	0.7-1.3	D
7.00-7.99	F	41-49	< 0.7	F
6.00-6.99		31-40		
5.00-5.99		21-30		
4.00-4.99		16-20		
3.00-3.99		11-15		
2.00-2.99		6-10		
1.00-1.99		1-5		